

Minutes of the Meeting of Marloes & St. Brides Community Council held on
Monday 11th May 2015 at Marloes Village Hall

Present:- Cllr. L. Beal (Chairman), together with Cllrs. C. Jessop, S. Twidale,
W. Richards, P. Smithies and S. Burnett

- Mrs. Y. C. Evans - Clerk to the Council
- County Cllr. R. Owens
- Malcolm Cullen, Danny Scale, Emma Truelove and Julie Truelove (Community Residents)

1) Minutes - The minutes of the April meeting having been circulated to members were approved on the proposal of Cllr. Jessop, seconded by Cllr. Twidale.

2) Matters Arising

- a) Police Matters – Clerk advised she had recently sent further e-mails to the relevant officers, and replies were awaited. Noted that a youth had been seen in the Recreation Area with a motorised bike/scooter. It was agreed that as this could present a danger to the individual concerned as well as other users of the area, that the police should be notified in the event of a future incident via the 999 service as had been advised by officers attending a meeting last year in Moriah Chapel.
- b) County Council – Highways.
Clock Tower Footpath (62/11)– Cllr. Owens advised no further action had been undertaken.
Speed Limit – Meeting on site with Ben Blake (PCC) to be held on Tuesday 19th May at 10am. Noted, as many Councillors as possible to attend.
Road Improvements – Cllr. Owens will be undertaking the road survey next week, with a Council officer.
Toilet Sign – Advised to refer this to Mr. Blake at the site meeting.
Jubilee Villas – Cllr. Owens advised that no work had started to date.
- c) Marine Planning – Cllrs Beal and Jessop reported on the Marine Reserve meeting held on the 21st April. A hard copy of the Annual Report has been received for reference as required. Both Councillors were impressed with the presentations on the day, and the wealth of information that has been gathered over the forty years of research. Noted that the Committee will be sending a letter of support for the Reserve to the Welsh Government. Cllr. Jessop suggested that a web cam on Grassholm Island would prove a good link to the Marloes Website. He also thought an annual symposium similar to the one held at Dale Fort would be useful to disseminate information on the Reserve locally.

- Clerk to contact the Ramsey Warden who is responsible for Grassholm.
- d) Pembs Housing – Further e-mail sent to Pembrokeshire Housing.
 - e) Bait Digging – Draft Code awaited.
 - f) Beach Cleaning – No information from Mr. Pomfret about this years contract.
 - g) Reforming Local Government – no response made to the consultation.
 - h) Secondary School Reorganisation – Clerk had attended the meeting as also the Chairman of Governors at Milford. Main discussion had concerned the proposed changes to the catchment area. Cllr. Owens advised that a report on the future of the schools in the south of the County where the Headteacher of Coastlands is seconded is before Committee in May. Noted.
 - i) Welsh Govt - Consultation on Tax Exemptions – this to be discussed at the June meeting. See e-mail below.
 - j) Childrens Notice Board – Work may be undertaken at half-term.
 - k) Endurance Life – No problems noted with this annual event.
 - l) Clock Tower - Cllr. Beal advised that she had spoken to Mr. Danny Scale asking him if he would be willing to take over responsibility for the daily opening and closing of the Clock Tower during the summer. Mr. Scale, who was present at the meeting, confirmed he had agreed to take on this responsibility. He was thanked by the Council for undertaking this role following the retirement of Mr. Fred Duffey.

3. Community Issues

- a) National Trust Matters – no information from the National Trust. Clerk had passed on Andrew Tuddenham's e-mail to one person expressing interest in this project. A few further car registrations had been processed in the month.
- b) Village Shop – See planning application details below. No further information on the possible sale.
- c) Exception Site – Clerk had been advised by Mr. Sinnett that the project is part of the annual submission to Welsh Government, and a response from them is overdue. He would not expect a start on site until July/August. The planning gain is the affordable housing itself, and no further conditions were imposed by National Park.

4) Correspondence

- a) E-Mail Letters–

Brought forward:-

16/03/15 – OVW – Consultation on Council Tax Exemptions for Long Term

Empty homes & Second homes in Wales – to be circulated. Consultation closes on the 13th June 2015. - to be discussed at the June meeting.
25/03/15 – OVW – Review of Designated Landscapes in Wales – Stage 2 - to circulate to all members. Cllr. CJ to prepare draft response.

New E-mails :-

15/04/15 – DSC/WTSWW – Dates for visiting Skomer – 17th, 19th & 25th July. Clerk to obtain further details.
15/04/15 – PCC (L. Harding) – Electronic Publication of Information – Guidance for Town & Community Councils. Wait further details.
21/04/15 -OVW – Wales Remembers 1914-18. Noted.
21/04/15 -OVW – Code of Practice on Workforce Matters – Noted.
21/04/15 – OVW – Invitation to Guidance Events – Well-being of Future Generations – 18/05/15 – Carmarthen. Noted.
22/04/15 – OVW – Clean Coast Week 8-17th May. Noted.
23/04/15 – OVW – Response to White Paper on reforming Local Govt.
23/04/15 – Cllr. P Smithies – Donation to Council – see below under Agenda Item 6 Finance.
24/04/15 – Cllrs C. Jessop/W. Richards – St. Brides Castle Website- See below.
27/04/15 – OVW – Land Transaction Tax – Short Questionnaire.
27/04/15 – OVW – Trustee Shared Learning Seminar. Noted.
28/04/15 – OVW – Asset Transfer – Noted.
29/04/15 – PCC (L. Harding) – Register of Members Interests – to circulate. Also retirement of L. Harding(Monitoring Officer).
29/04/15 – OPCC (Police Comm.) - Volunteers – Noted.
29/04/15 – OVW – War Memorial Grant – Noted.
01/05/15 – OVW – Positive Planning: Planning(Wales) Bill.
01/05/15- WG/OVW – Access to Information on Town & Community Councils – Clerk to circulate to Council members.
06/05/15 – OVW – Natural Resources Bulletin – April 2015 – Noted.
06/05/15 – OVW- Community Asset Transfer
08/05/15 – Zurich – Council Insurance

St. Brides Castle Website – The meeting was advised by Cllr. Richards that the site will be revamped by an external consultant. It was agreed that more information about the local area was required, and a link created to the Marloes website. It was noted that in recent years, other than the holding of the Church Fete there was little interaction with the Castle and the Community. Individual members to talk to Bondholders to ask what links are undertaken in other Holiday Property Bond premises.

Other Correspondence:-

- a) Ombudsman – 21/04/15 – Revised Guidance on the Code of Conduct. Noted that copies of the Guidance can be downloaded from www.ombudsman-wales.org.uk
- b) Hywel Dda University Health Board – April 2015 – Newsletter, Issue 11, Spring 2015 received. Also posters for drop-in session to be held on the 19th May in the South Pembrokeshire Hospital. Posters for an event on the 29th June 2015 to be held at Pembrokeshire Archives, Haverfordwest from 6.30 to 8.30pm will be displayed locally, and details put in the June issue of Peninsula Papers.
- c) One Voice Wales – Issue 26, 2015 – The Voice. One copy passed to Cllr. Burnett for consideration.

5) Planning Matters

- a) NP/05/062 – Land by Anchor Cottage – outstanding planning condition for passing bays. Officer to respond shortly. Ms Bolton has been absent from work because of her mothers illness. Noted.
- b) Slate Mill – Advised by National Park that a Certificate of Lawful Use is to be submitted by the owner's agent. Noted.
- c) NP/15/0210/FUL – Change of use from village store to a village store, cafe, deli and takeaway together with the relocation of front boundary to create additional parking area. To the rear a new external seating area will be provided in association with the proposed cafe.
Cllr. Beal declared a personal interest in this matter as a close relative lives in the adjacent property, and did not take part in the discussions leading to the decisions on the application.

Members considered the application plans and enclosed documents. Comments and observations were received members of the public present. After discussion it was noted that the applicant is proposing to diversify from the business being solely a shop. The Council value the retention of the shop, and appreciate that to make the business sustainable all year has to offer more services and facilities both for the local community and also for visitors.

It was also noted that internal changes are proposed, and also modification of the parking provision to the front of the premises. The Council appreciates that the business has near neighbours, and wish to minimise any impact on these households. It was noted that it was not clear from the plans as to the rear boundary for the external cafe area. The present curtilage of the premises and garden extends to to an area behind one dwelling, and partially overlooks the garden of another

neighbour. The Clerk is to seek clarification on the extent of the rear garden area to be used, and to propose that this use is confined to a clearly designated area to the rear of the shop. The Council also seek a condition on the hours of use of the external area to minimise impact on neighbours. It is also noted that one of the proposed uses is a takeaway, and the Council would wish to avoid any possible litter problems which can result from such a facility.

The Clerk was further instructed to add that their comments at this stage are not to be regarded as objections, only proposals to assist the planning process, and enable the business to flourish as a valued part of the Marloes & St. Brides Community area.

Members also noted that the possible re-introduction of a Post Office is not part of this application, and that some issues relating to use of the premises may come under licensing conditions at a later date. Clerk to e-mail a draft response to the Vice-Chairman, Cllr. Burnett for approval prior to responding to National Park.

- d) NP/15/0067/FUL - Planning consent Form D was received in respect of the amended curtilage for Kittiwake Cottage, Marloes. Noted.
- e) Designated Landscapes Stage 2 Review - Cllr. Jessops draft response was considered, and after discussion some amendments agreed. Cllr. Owens expressed surprise at the negative attitude to the planning function of the Pembrokeshire Coast National Park. Redraft to be circulated, and then response sent by the deadline.

6) Financial Matters

- a) Clock Tower – Electric Charges – Clerk advised she had made the application to Ebico. Confirmation papers have been received from Equigas/Equipower. There may be one further payment to Swalec before the contracts change.
- b) Lloyds Bank Statements received.
- d) BDO Audit – 27/03/15 – Notice of Audit received, with the audit date on the 30th June 2015. Accounts submitted to the Annual General Meeting. Clerk to refer to the Internal auditor as soon as possible, and then bring the Statement of Assurance to the June meeting.
- e) Private Donation – Cllr. Smithies advised the meeting that Mr. & Mrs. Judge (Goose Cottage), are proposing to make an annual payment to the Council of £100, to support the costs of the annual maintenance of the Clock Tower mechanism. The family have visited Marloes for many years, and wished to support the community as a thank you for the enjoyment they have received from their long standing association with the area. The Council was very pleased to accept this kind offer. The Clerk to send a letter of thanks, and to provide details of the relevant

- Clock Tower account, and to include this as an item in Peninsula Papers.
- f) Council Insurance – The Clerk advised that she was expecting the renewal papers from AON for the renewal of the Council insurance from the 1st June. It was agreed that Cllr. Richards undertake consideration of the renewal offer, and if required seek quotes from another company – Zurich have approached the Council. It was also agreed that provided the figure is no more than last year the Clerk can be instructed to pay the renewal premium, otherwise it would have to come back to Council in June.
 - g) 1st Precept 2015/16- £684 received into the main current account.
 - h) One Voice Wales – 21/04/15 Renewal of membership received.

7) Urgent Matters, if any.

None notified to the Chairman.

There being no other business the Chairman closed the meeting. The next meeting of the Council will be held on Monday 8th June 2015 at Marloes Village Hall.